

**EAST WINDSOR HOUSING AUTHORITY
ANNUAL MEETING – APRIL 19, 2010
MINUTES**

CALL TO ORDER AND ATTENDANCE

The meeting was called to order at 7:15 p.m. by Chairman Boutin. Commissioners LaMay, Lamb, and Percoski were present. Commissioner Legassie was not in attendance.

ELECTION OF OFFICERS

A motion was made by Commissioner Percoski, seconded by Commissioner LaMay to keep the slate of officers the same as they have been for the past year.

Percoski/LaMay

Unanimous

The slate of officers for the East Windsor Housing Authority, Board of Commissioners is as follows:

| | |
|------------------------------|-------------------------|
| Chairman | Karen Boutin |
| Vice-Chairman | Barbara LaMay |
| Secretary | Pauline Legassie |
| Treasurer | Beverly Percoski |
| Resident Commissioner | Elizabeth Lamb |

ANNUAL REPORT

**East Windsor Housing Authority
2009-2010 Annual Report**

The East Windsor Housing Authority remains dedicated to providing safe, decent and affordable housing to our elderly and disabled citizens.

Once again, this has been a year of changes for the staff and residents of Park Hill. The Board of Commissioners hired a new Executive Director, Jennifer DiMauro, who started July 1, 2009. She has been working very hard at getting to know the residents, acclimating herself to the position and coming up with new and innovative ideas to benefit not only the residents but the staff as well.

We have a new Residents Service Coordinator, Carolyn Slead, who started in January, 2010. She is very artistic, enthusiastic about getting to know the job and most importantly the residents and has come up with different ideas for activities for the enjoyment of the residents.

We have also been able to procure the assistance of Air Force recruits once in December and they are scheduled to come again during the month of April. These young men and women need to fulfill a community service requirement before they begin basic training and have helped out with painting the empty apartments, various yard work and minor repairs. We are very fortunate to have their assistance and wish them well as they prepare to serve our Country in the Armed Forces.

Two of the residents, Roger Thibodeau and Alice Samson are continuing with the weekly social events – Tuesday is movie day and Wednesday is Bingo, and the residents are really enjoying these events. In the same vein, other activities such as scrap booking, jewelry making, wood painting, Christmas decorations, knitting and crocheting have been offered to all residents and for those who have participated a good time has been had. We are continuing to hold various holiday parties, i.e. Halloween (which was a huge success), Christmas, Valentine's Day and for the first time this year a St. Patrick's Day party where we were entertained by Irish Step Dancers including our Resident Services Coordinator, Carolyn Slead and her son Jonathan.

We are continuing to look into various grants to improve the standard of living such as new roofs, windows, bathrooms, etc. We are still hoping to turn the 7 ½ acres behind Park Hill proper into additional housing for the elderly, but unfortunately, due to the tough economic times we may not be able to realize this for quite a while.

Maintenance is performed on each new apartment as tenants move out. This includes painting, cabinet refinishing, new tiles, carpet, hot water heaters and appliances as needed. We have also been installing divider walls into the apartments and as money comes available are refurbishing the bathrooms by putting in shower stalls and taking out the tubs. Most of the refurbishments, as well as the day to day maintenance services, are performed by our maintenance staff.

I would like to take this opportunity to commend the staff at Park Hill for their dedication and support. They are Darlene Kelly, Executive Assistant, Darrell Barkley, Maintenance Supervisor, and Michael Provencher and Eric Hargraves, Maintenance Aides. Through their hard work and perseverance, we have been able to maintain the high level of excellence which has come to be expected at Park Hill.

I would also like to take this opportunity to extend my thanks to the Board of Commissioners and the employees of the East Windsor Housing Authority for their continuing support and innovative ideas; and to the staff for their dedication support and understanding. With their continued

support and assistance we will continue to provide a facility which the Town of East Windsor can be proud of.

Karen Boutin, Chairman
East Windsor Housing Authority
Board of Commissioners

A motion was made by Commissioner LaMay, seconded by Commissioner Lamb to accept the 2009 – 2010 Annual Report and to forward it to the Town of East Windsor and CHFA.

LaMay/Lamb

Unanimous

ADJOURNMENT

A motion was made by Commissioner LaMay, seconded by Commissioner Lamb to adjourn the Annual Meeting of the East Windsor Housing Authority at 7:25 p.m.

Respectfully submitted,

Darlene H. Kelly
Recording Secretary